SITE PLAN SUBMISSION CHECKLIST

ARTICLE XVIII

Staff strongly recommends a pre-application meeting to review the site plan submittal requirements

1. ____ Application with all information and questions completed.
2. ____ All application fees.
3. ____ Warranty Deed for all owners (including leased parcel) or evidence of title, unity of title for multiple parcels.
4. ____ 12 SETS Land Survey of all recorded easements with complete legal description prepared and certified by a registered surveyor.
5. ____ 12 SETS of site plans and/or preliminary plats, stapled and folded including building elevations, floor plans. Submit one full size colored rendering with paint swatches.
6. ____ General Site Plan information (Section 54-4-18.4(a)) including title block, project info, supplemental documentation and phasing information (if applicable).
7. ____ Site Information (Section 54-4-18.4(a)(2)). Please ensure that all information listed in the LDC is submitted and accurate.
8. ____ Surface water plan (Section 54-3-11.2)
   a. ____ Erosion/sediment control plan
   b. ____ Signed and sealed stormwater calculations and soil conditions report (3 SETS)
9. ____ Landscape plan (Article XIV)
10. ____ Parking plan (Article XV) (see also Article X, Appearance, Design Compatibility)
11. ____ Environmental analysis report (Article XI Section 54-3-11) (3 SETS)
12. ____ Traffic impact analysis statement (if trip generation exceeds 100 trip threshold a full traffic analysis is needed). (3 SETS)
13. ____ Any and all variances and/or recorded judgments, covenants or decisions on the land.
14. ____ List of all jurisdictional permits required to be obtained prior to building permit issuance.
15. ____ Residential unit project applications must include a completed School Impact Analysis form (attached) which will be forwarded to the school board for the School Capacity Availability Determination letter.

INCOMPLETE APPLICATIONS
WILL NOT BE ACCEPTED FOR PROCESSING

Land Development Code can be accessed on the city’s website, www.cityofsebastian.org
School Impact Analysis Form

Instructions: Submit one copy of completed application, location map, and applicable fee for each new residential project or building permit requiring a determination of school capacity to the applicable local government.

☐ Conditional School Capacity Availability Determination
☐ School Capacity Availability Determination
☐ Request for Exemption

Type of Application Request:

Project Information

Project Name: _______________________________________________________

Municipality (if applicable): ___________________________________________

Parcel ID#: (attach separate sheet for multiple parcels): _________________

Location/Address of subject property: __________________________________
(Attach vicinity location map – with Closest Major Intersection)

Ownership/Contact Information

Owner/Contract Purchaser Name(s): ______________________________________

Agent/Contact Person: _________________________________________________
(If agent or contact information is completed the District will forward all information to that person)

Mailing address: _______________________________________________________

Telephone#: __________________________ Fax: _____________________________

Development Information

<table>
<thead>
<tr>
<th>Current Land Use Designation</th>
<th>Proposed Land Use Designation</th>
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<tbody>
<tr>
<td>Current Zoning</td>
<td>Proposed Zoning</td>
</tr>
<tr>
<td></td>
<td>Proposed # Dwelling units</td>
</tr>
<tr>
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<td>by type*</td>
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* Show only the # of units for this application not the total for the development

I hereby certify the statements and/or information contained in this application with any attachments submitted herewith are true and correct to the best of my knowledge.

Owner or Agent Signature ____________________________________________ Date ______________

(If applicant is not the owner of record, a letter of authorization from the property owner(s) must be included with this form at time of application submittal.)
Send Form to: \{SEE ATTACHED LIST OF STAFF NAMES\}

Indian River County (Outside of a City)

City of Fellsmere

City of Indian River Shores

City of Sebastian

City of Vero Beach

For questions: Call ________________