



The City of Sebastian seeks to promote, preserve and protect Sebastian’s waterfront heritage through Indian River Lagoon preservation efforts. With the sunset of the Cost-Share Agreement between the Indian River Lagoon Council (IRL Council) and the City of Sebastian for the Septic to Sewer Grant Incentive Program within the CRA district, the City Council has established criteria for moving forward with the remaining funds. The City may be able to increase this incentive program in 2019 by leveraging future grant funds when they become available.

The Sebastian Septic-to-Sewer Grant Program (hereinafter referred to as SSP) is designed to provide individual grants to qualified property owners for costs incurred to remove an operational septic tank system that serves an occupied facility or building and connects to the Indian River County sanitary sewer system. The SSP is available to businesses or residences located within the CRA District currently utilizing septic systems. In order to provide an equitable program, the City will provide award amounts based on connection types at a 25/75% cost share. Hereinafter, properties with septic systems with connection to available gravity main sanitary sewer will receive award amounts not to exceed \$5000. Properties with septic systems with connection to available pressurized main sanitary sewer will receive award amounts not to exceed \$10,000. Properties with more than one operational septic system may receive up to \$5000 per tank in addition to the connection amount. Grant funds will be disbursed as a reimbursement after receipts and documentation are submitted and inspection of improvements occur. Grants from this program will not be awarded for sanitary improvements made prior to filing a completed application. Grants shall be awarded at the sole discretion of the CRA Board.

1. The application package includes:
 - A. Completed application (provided by the City of Sebastian, see attached);
 - B. Proof of ownership of the property;
 - C. Proof of paid taxes and certification that owner is current on any payment obligations to the City of Sebastian;
 - D. Proof of Utility Permit submittal to Indian River County with copy of plan.
 - E. Current copy of vendor bid/quote.

2. Upon completion of the improvements, the applicant shall submit a “reimbursement package” to the City which includes:
 - A. Completed Reimbursement Form (provided by the City of Sebastian, see attached);
 - B. Copies of applicable invoices, receipts, and/or cancelled checks.
 - C. Proof that the septic tank has been taken out of service, pursuant to State regulations.
 - D. Copies of records which indicate that the improvements have been appropriately inspected and are in operation;
 - E. Copy of W-9 Form for grant fund reimbursement.

3. If the project is not commenced (with a filed Application for a Building Permit or Utility Permit) within six (6) months of grant award or is not completed (with the final inspection) within one (1) year of the grant award, the award shall expire. The applicant may request a six (6) month extension from the CRA Board.

SEBASTIAN CRA SEPTIC-TO-SEWER GRANT PROGRAM
GRANT APPLICATION

1. APPLICANT INFORMATION

Name of Applicant: _____

Mailing Address: _____

Phone Number: _____

Cell Number: _____

E-mail Address: _____

2. PROJECT LOCATION

Address of Property: _____

Parcel Number(s): _____

Property Tax Status: _____

3. DESCRIPTION OF PROPOSED IMPROVEMENTS

4. ESTIMATED COST

Please provide information on the following items:

- A. Cost of Current Septic System Closure \$ _____
- B. Estimate of Connection to Indian River Utility System \$ _____
- C. Permitting \$ _____
- D. Design and Construction Costs \$ _____

TOTAL ESTIMATED PROJECT COSTS \$ _____

SEBASTIAN CRA – SEPTIC-TO-SEWER GRANT PROGRAM

Has the applicant applied for other regulatory grant funding to remove the targeted septic system? (Please check appropriate answer) _____ YES _____ NO

If Yes, please answer the following questions:

Who was the grant award from? _____
How much was the total award? \$ _____

Signature(s) *All owners must sign.*

The information supplied in this application is true and correct.

Printed Name and Title

Printed Name and Title

Signature

Signature

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____,
20____, by _____,
who is/are personally known to me or has/have produced _____ as
identification.

(SEAL)

Notary Public, Commission No. _____

(Name of Notary, Printed or Typed)

This Section for City Use Only

Date Application Received: _____

Date Application Reviewed: _____

Recommendation to CRA: _____

Action by CRA: _____